

MINUTES OF THE REGULAR BOARD MEETING
CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT

Thursday, September 3, 2026

6:30 P.M.

Location: 12500 Alameda Dr. Norman, OK 73026

A. Call to Order

President Amanda Nairn called the meeting to Order at 6:30 pm.

Roll Call

Board Members Present:

Amanda Nairn

Michael Dean

Dave Ballew

Edgar O'Rear

Kathryn Thomsen

Steve Carano

Bryan Hapke

Board Members Absent:

None

Staff Present:

Kyle Arthur, General Manager

Kelley Metcalf, Office Manager

Tim Carr, Operations & Maintenance Supervisor

Others Present:

J D Hock, City Manager, Del City

Paul Streets, Midwest City, Director of Public Works

Carrie Evenson, Midwest City, Assistant Public Works Director

Karen Steele, Midwest City, Capital Project Engineer

Marjorie Allard, Jenks Ok

Virtual

Dean Couch, District Legal Counsel

Cate Ball, Plummer & Associates

Ellen McDonald, Plummer & Associates

Michael Miller

B. Statement of Compliance with Open Meeting Act

Kelley Metcalf, Office Manager, stated the notice of the monthly board meeting had been posted in compliance with the Open Meeting Act.

C. Administrative

1. Public Comment

None

2. Discussion of Draft Drought Response Plan

This item was included on the Agenda at the request of Mr. Dean.

Ms. Nairn stated that prior meetings had been held with representatives of the three cities. She further explained that the Bureau of Reclamation (BOR) conducted drought modeling to support the development of the District's Drought Response Plan.

Mr. Arthur provided a brief background on the Enhanced Drought Response & Reservoir Operations (EDRRO) model. He stated that the model was developed through funding provided by a WaterSMART Grant received in 2021. He further explained that, in 2026, the BOR completed development of the EDRRO model for Lake Thunderbird. The model was used to evaluate drought conditions and reservoir operations and to establish the response measures that serve as the foundation of the COMCD Drought Response Plan.

Mr. Arthur presented a preliminary draft of the plan and a supporting PowerPoint presentation for review and discussion. Deliberations centered around a number of concepts including the calculation methodology for the prescribed reductions, whether the reductions should be monthly or allowed to be taken during a water year, official initiation and termination of the drought plan, and limiting water use for a period of time as the reservoir recovers.

Mr. Arthur said he would revise the Plan to reflect the matters discussed. It will be sent out to the member cities again and be added to a future agenda for Board action.

3. Treasurer's Report

Mr. Ballew stated the July financial statements are fairly routine; thus, he would focus on the FYE26 reports.

Mr. Ballew outlined the June 30, 2026 financial statements. The reports included a side-by-side comparison between FY 24-25 and FY 25-26.

Mr. Ballew reported that the District finished approximately \$105,000 or 7% under budget.

Mr. Ballew stated the investment account increased by \$300,000. Mr. Arthur explained that the balance in accounts 0014 and 3940 were lower in June 2026 than in June 2025 because \$220,000 in surplus funds from FYE 2025 had been transferred from those accounts to the LPL investment account for the purchase of a corporate bond.

Mr. Arthur reported that a \$332,000 Treasury bill (T-Bill) matured and, together with \$75,000 from the Large Equipment Fund, was used to purchase a new T-Bill with a par value of approximately \$415,000.

Mr. Ballew explained that the Large Equipment Fund was created in 2024 and now has grown to nearly \$500,000.

Mr. Ballew thanked Mr. Arthur and COMCD staff for another year of careful budget management and spending below budget.

Ms. Nairn asked if there were any questions, and hearing none, Ms. Nairn moved to the action portion of the meeting.

D. Action:

4. Minutes of the regular board meeting held on Thursday, August 6, 2026, and corresponding Resolution

Ms. Nairn asked if there were any questions, comments, or edits. Hearing none she entertained a motion.

Kathryn Thomsen made a motion seconded by Steve Carano to approve the minutes and corresponding Resolution.

Roll call vote:

Amanda Nairn Yes

Michael Dean Yes

Dave Ballew Yes

Edgar O'Rear Yes

Kathryn Thomsen Yes

Steve Carano Yes

Bryan Hapke Abstain

Motion Passed

5. Contract between Central Oklahoma Master Conservancy District and Alan Plummer and Associates, Inc for Wetlands Feasibility Evaluation Project, and corresponding Resolution

Please see document titled "Contract for Wetlands Feasibility Evaluation Project To Address Contaminants of Emerging Concern In Lake Thunderbird and Watershed" in the packet.

Ms. Nairn reminded the Board that a Request for Qualifications (RFQ) had been issued for Phase 3 of the Wetlands Feasibility Evaluation Project. Five submissions were received. A review subcommittee consisting of Mr. Ballew, Mr. O'Rear, Mr. Arthur and Ms. Nairn evaluated each submission and selected two firms for interviews. Following the interview process, Alan Plummer & Associates was selected.

The project will provide a detailed feasibility evaluation of potential wetland projects, including regulatory and permitting considerations, environmental opportunities and constraints assessments, conceptual design alternatives, planning-level cost estimates, and technical recommendations for reducing contaminants of emerging concern in Lake Thunderbird and its watershed.

This contract will exhaust the remaining balance of the original principal forgiveness loan.

Ms. Nairn asked for any questions or comments. Mr. Dean inquired about the Scope of Services and was referred to Exhibits A and B of the contract documents. Hearing none additional, she entertained a motion.

Michael Dean made a motion seconded by Edgar O'Rear to approve the contract, and corresponding Resolution.

Roll call vote:

Amanda Nairn Yes

Michael Dean Yes

Dave Ballew Yes

Edgar O'Rear Yes

Kathryn Thomsen Yes

Steve Carano Yes

Bryan Hapke Yes

Motion Passed

E. Discussion

6. Legal Counsel's Report

Mr. Couch reported:

- review of the Alan Plummer Contract
- review of a contract associated with the Lake Thunderbird Watershed Alliance & Garver
- confirmation that legal review focused primarily on contract compliance & grant requirements

Mr. Couch said he was happy to answer any questions.

7. General Manager's Report

Please see document titled "Manager's Report" in the packet.

Mr. Arthur reviewed the General Manager's Report and provided updates regarding office building foundation repairs, implementation of the Generator Maintenance Program Agreement with Clifford Power, and the final payment of the District's Energy Project loan.

8. President's Report

Ms. Nairn addressed the following items during the President's Report:

- **Oklahoma Turnpike Authority:** Preliminary coordination with the District has begun regarding proposed easement crossings. HDR Engineering and BOR reviewed the preliminary plans and provided comments and markups. Any future easement crossing approvals will require approval from both the District and the BOR.
- **Fish Fry Event:** Board members were reminded of the Fish Fry scheduled for Friday, October 23rd.
- **Officer Elections:** Board officer elections will be conducted at the next board meeting.
- **Drought Conditions:** Ms. Nairn advised Board members to refer all questions regarding drought conditions and potential water conservation measures to Mr. Arthur.
- **Media Relations Policy:** Mr. Streets suggested that the District may benefit from establishing a structured media relations policy.

9. New business (any matter not known prior to the meeting, and which could not have been reasonably foreseen prior to the posting of the agenda)

None

F. Adjourn

There being no further business, President Nairn adjourned the meeting at 8:46 P.M.