

**MINUTES OF REGULAR BOARD MEETING
CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT**

Thursday, June 2, 2022

6:30 P.M.

Location: 12500 Alameda Dr. Norman, OK 73026

A. Call to Order

President Amanda Nairn called the meeting to Order at 6:30 pm.

Roll Call:

Board Members Present:

President Amanda Nairn

Secretary Michael Dean

Treasurer Jann Knotts

Roger Frech

Kevin Anders

William Janacek

Dave Ballew

Board Members Absent:

None

Staff Present:

Kyle Arthur, General Manager

Kelley Metcalf, Office Manager

Tim Carr, Operations & Maintenance Supervisor

Others Present:

Dean Couch

Mark Roberts

Paul Streets

Cole Niblett

Geri Wellborn

Don Maisch

Virtually:

Monty Porter

Curt Dikes

Julie Chambers

Jet Stine

Donna Akin

B. Statement of compliance with Open Meeting Act

Kelley Metcalf, Office Manager, stated the notice of the monthly board meeting had been posted in compliance with the Open Meeting Act.

C. Administrative

1. PUBLIC COMMENT

None

Without objection from the Board Ms. Nairn moved item C.2 to follow D.3.

D. ACTION: : PURSUANT TO 82 OKLA. STATUTES, SECTION 541 (D) (10), THE BOARD OF DIRECTORS SHALL PERFORM OFFICIAL ACTIONS BY RESOLUTION AND ALL OFFICIAL ACTIONS INCLUDING FINAL PASSAGE AND ENACTMENT OF ALL RESOLUTIONS MUST BE APPROVED BY A MAJORITY OF THE BOARD OF DIRECTORS PRESENT, A QUORUM BEING PRESENT AT A REGULAR OR SPECIAL MEETING. THE FOLLOWING ITEMS MAY BE DISCUSSED, CONSIDERED AND APPROVED, DISAPPROVED, AMENDED, TABLED OR OTHER ACTION TAKEN:

D.3. Executive session as authorized in the Open Meeting Act in Section 307 (B) (4) of the Oklahoma Statutes.

Roger Frech made a motion seconded by Kevin Anders to enter Executive Session for the purpose of “confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest”, specifically regarding case number CV-2022-1692, Pike Off OTA, ET AL V. the Oklahoma Turnpike Authority.

Roll call vote:

President Amanda Nairn	Yes
Treasurer Jann Knotts	Yes
Secretary Michael Dean	Yes
Member William Janacek	Yes
Member Roger Frech	Yes
Member Kevin Anders	Yes
Member Dave Ballew	Yes
Motion Passed	

Time 6:31P.M.

Open Session Resumed at 7:10 P.M.

Roger Frech made a motion seconded by William Janacek to return to open session.

Roll call vote:

President Amanda Nairn	Yes
Treasurer Jann Knotts	Abstain (she stepped away for a moment)

Secretary Michael Dean	Yes
Member William Janacek	Yes
Member Roger Frech	Yes
Member Kevin Anders	Yes
Member Dave Ballew	Yes
Motion Passed	

C.2 Presentation from OWRB on Long Term Trend Analysis Study

Julie Chambers reminded everyone of the purpose of the project which was to look at water quality over the 20-year period of record and take advantage of the unique opportunity where both the Beneficial Use Monitoring Program data, as well as the long-term monitoring data set, are compared to determine if the water quality is improving or declining and magnitude of change. Further, the purpose also included analyzing water quality relationships, and developing a prototype data visualization tool. Ms. Chambers stated a hard copy of the trend project overview will be forthcoming soon. She then introduced Monty Porter who gave the technical presentation.

Mr. Porter thanked Paul Koenig for his work on this project and proceeded to discuss the analysis that was done and the results. Please see the presentation titled “Lake Thunderbird Water Quality Trends” in the Board packet which is available online or by calling COMCD’s office.

Discussion was held regarding the lack of improvement in water quality for the lake. Mr. Arthur reminded the Board that the lake has a TMDL (Total Maximum Daily Load) established for it dating from approximately 2012. The cities of Oklahoma City, Norman and Moore are under the TMDL and mandated to improve stormwater discharges to the watershed. He stated the District has not received an update in several years and Mr. Arthur thinks that would be very beneficial. Ms. Nairn stated that would be an excellent idea. Mr. Streets stated Lake Thunderbird Watershed Alliance would be a great resource.

Ms. Stine talked about the two dashboards that have been created in Power BI. This program is a visualization water quality data visualization tool for lake managers, the public and internal users. The current plan is to make the visualization tool available on the COMCD website, hosted by the OWRB.

Ms. Nairn thanked everyone from OWRB for the presentation.

D.4. Minutes of the regular board meeting held on Thursday, May 5, 2022, and corresponding Resolution

The minutes were reviewed and finding those in good order as presented, William Janacek made a motion seconded by Roger Frech to approve the Resolution.

Roll call vote:

President Amanda Nairn	Yes
Treasurer Jann Knotts	Yes
Secretary Michael Dean	Yes

Member William Janacek Yes
Member Roger Frech Yes
Member Kevin Anders Yes
Member Dave Ballew Yes
Motion Passed

D.5. Financial statements for operating account for April 2022, and corresponding Resolution

Ms. Knotts stated the accountant’s note states the pipeline proceeds received in April are \$141,092.00. Mr. Arthur said this was the last draw on the Del City Pipeline construction loan, the loan has now closed, and the District received the amortization schedule. The loan will be paid off on 9/15/2035.

Finding the financial statements in good order Jann Knotts made a motion seconded by Roger Frech to approve the Resolution.

Roll call vote:

President Amanda Nairn Yes
Treasurer Jann Knotts Yes
Secretary Michael Dean Yes
Member William Janacek Yes
Member Roger Frech Yes
Member Kevin Anders Yes
Member Dave Ballew Yes
Motion Passed

D.6. Memorandum Agreement with OWRB and USGS for Stream Gaging, Fiscal Year ending June 2023, and corresponding Resolution

Mr. Arthur stated that since 1966, the District has been a Cooperator in providing matching funds to two stations at the lake that are used for water quantity. This program is managed by Oklahoma Water Resources Board in conjunction with USGS. The cost-share agreement is \$12,400 (same as prior year). This agreement has been active since the Project’s inception. Mr. Arthur recommended that the Board approve the Memorandum Agreement.

Kevin Anders made a motion seconded by Michael Dean to approve the Resolution.

Roll call vote:

President Amanda Nairn Yes
Treasurer Jann Knotts Yes
Secretary Michael Dean Yes
Member William Janacek Yes
Member Roger Frech Yes
Member Kevin Anders Yes
Member Dave Ballew Yes
Motion Passed

E.7. Legal Counsel's Report

May 5 Attend May meeting
May 11 Review documents related to proposed turnpikes
May 22 Legal research about Open Meeting Law requirements
May 23 Conference call with Amanda Nairn, Kyle Arthur, and Kelley Metcalf about June 2 agenda items
May 25 Prepare Legal Counsel report for May 5 monthly meeting

E.8. General Manager's Report

Please see document titled "Manager's Report" in the packet.

E.9. President's Report

Ms. Nairn announced July 7, 2022 Regular Board meeting will be cancelled and August 4, 2022 Regular Board meeting will be moved to August 11, 2022. Ms. Nairn reminded Ms. Metcalf to let everyone know the altered schedule.

Ms. Nairn informed everyone that tonight is 3 board members last meeting. Roger Frech has served 13 years, Kevin Anders has served 12+ years, and William Janacek has served 9 years. Ms. Nairn thanked them for their years of service.

Edgar O'Rear has been appointed by the City of Norman to serve on the COMCD Board. Midwest City will be appointing two new board members shortly.

Mr. Dean suggested getting a plaque for the board members, as a token of COMCD's appreciation.

Mr. Anders said time flies and many changes have occurred. Meetings used to take place in the small building next door. He suggested maybe thinking about getting some historian students to assist with record keeping tasks, in regard to the old building contents.

Mr. Frech thanked the board for their support. He stated there has been many changes and transitions along the way. Ms. Nairn thanked him for his leadership.

Mr. Janacek stated Ms. Nairn is doing an excellent job and COMCD is in good hands. He also said Mr. Arthur, Ms. Metcalf, and Mr. Carr are doing a great job.

Ms. Nairn stated that COMCD is planning on having a fish fry, in the fall. She also encouraged the 3 board members to stay in touch.

E.10. New business (any matter not known prior to the meeting, and which could not have been reasonably foreseen prior to the posting of the agenda)

None

F. Adjourn

There being no further business, President Nairn adjourned the meeting at 8:53 P.M.