

CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT

AMENDED AGENDA FOR REGULAR MEETING

Kyle Arthur, General Manager

TIME: 6:30 P.M.

THURSDAY, June 4, 2020

THIS MEETING WILL BE CONDUCTED BY VIDEOCONFERENCE AND TELECONFERENCE.
IF YOU ARE NEW TO THE "GO TO MEETING" APP, PLEASE INSTALL BEFORE MEETING START TIME.

VIDEOCONFERENCE: TO JOIN THE MEETING USING A COMPUTER, SMARTPHONE, OR TABLET, GO TO
<HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/458006221>
MEETING ACCESS CODE: 458-006-221.

TELECONFERENCE: TO LISTEN TO THE MEETING USING A TELEPHONE, CALL 1-866-899-4679 ENTER ACCESS
CODE: 458-006-221.

IN THE EVENT THE COMMUNICATION LINK OR CONNECTION IS LOST AND THE MEETING IS INTERRUPTED,
THE DISTRICT WILL MAKE EVERY EFFORT TO RESTORE THE LINK OR CONNECTION WITHIN THIRTY (30)
MINUTES AND THE MEETING WILL THEN CONTINUE. IF THE DISTRICT IS UNABLE TO RESTORE THE LINK OR
CONNECTION WITHIN THIRTY (30) MINUTES AFTER IT IS LOST, THE MEETING WILL BE RECONVENED ON
MONDAY, JUNE 8, 2020 AT 6:30 PM. THE RECONVENED MEETING WILL BE CONDUCTED IN THE SAME MANNER
AS NOTICED HEREIN, AND BOARD MEMBERS WILL PARTICIPATE IN THE SAME MANNER AS NOTICED HEREIN.
ANY RECONVENED MEETING SHALL BEGIN WITH A ROLL CALL VOTE AND SHALL THEN PROCEED TO THE
AGENDA ITEM THAT WAS UNDER DISCUSSION WHEN THE LINK OR CONNECTION WAS LOST.

A. CALL TO ORDER AND ROLL CALL

B. STATEMENT OF COMPLIANCE WITH OPEN MEETINGS ACT

C. ADMINISTRATIVE:

1. STATUS REPORT OF THE DEL CITY PIPELINE PROJECT FROM ALAN PLUMMER ASSOCIATES, INC. (ALAN SWARTZ, OKLAHOMA AREA LEADER).

D. ACTION:

2. CONSIDERATION OF MINUTES OF THE REGULAR BOARD MEETING HELD ON THURSDAY MAY 7, 2020.
3. CONSIDERATION OF FINANCIAL STATEMENTS FOR OPERATING ACCOUNT FOR APRIL 2020.
4. DISCUSSION, CONSIDERATION AND POSSIBLE VOTE TO DIRECT GENERAL MANAGER AND APPROPRIATE PERSONS TO MEET WITH THE THREE MEMBER CITIES TO DISCUSS PARTIAL TITLE TRANSFER.

E. DISCUSSION:

5. GENERAL MANAGER'S REPORT.
6. LEGAL COUNSEL REPORT.
7. NEW BUSINESS (ANY MATTER NOT KNOWN PRIOR TO THE MEETING AND WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO THE POSTING OF THE AGENDA)

F. ADJOURN

BOARD MEMBER ATTENDANCE METHOD:

VIDEOCONFERENCE: ROGER FRECH, KEVIN ANDERS, AMANDA NAIRN, JANN KNOTTS, WILLIAM JANACEK, CASEY HURT

TELECONFERENCE: MARK EDWARDS

Agenda Item 2.D.

MINUTES OF REGULAR BOARD MEETING
CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT
Thursday, May 7, 2020

In accordance with Senate Bill 661, which temporarily modified the Open Meeting Act as approved by Governor Stitt on March 18, 2020, the Central Oklahoma Master Conservancy District hosted a virtual meeting option for the Regular Board Meeting on May 7, 2020 at 6:30 P.M. using the following options:

Teleconference dial in number 1-866-899-4679, access code 339-691-037

Videoconference <https://global.gotomeeting.com/join/339691037> , access code 339-691-037

A. Call to Order by Chairman Roger Frech at 6:30pm.

Roll Call:

Present:

- Chairman Roger Frech (videoconference)
- Treasurer Jann Knotts (videoconference)
- Secretary Kevin Anders (videoconference)
- Board Member William Janacek (videoconference)
- Board Member Amanda Nairn (videoconference)
- Board Member Casey Hurt (teleconference)
- Vice Chairman Mark Edwards (teleconference)

Absent: None

Staff Present:

- Kyle Arthur, General Manager
- Kelley Metcalf, Administrative Assistant
- Tim Carr, Interim Supervisor

B. Statement of compliance with Open Meetings Act. Kelley Metcalf, Administrative Assistant, stated the notice of the monthly board meeting had been posted in compliance with the Open Meeting Act.

C.1. Status report of the Del City Pipeline Project from Alan Plummer Associate's, Inc. (Alan Swartz, Oklahoma Area Leader). Alan Swartz reported wage rate interviews were conducted with 3 Matthews Trenching employees in accordance with DWSRF requirements. Line 2 has been completed with the exception of the tie-in at each end & approximately 165 LF of pipe that needs to be installed in the location of the existing waterline. Line 2 passed the 2-hour pressure test on April 24th. The shutdown to tie-in Line 2 is scheduled for May 4th through May 10th. Work is being done to restore the grade along the top of the pipeline & remove the construction entrances & roads across the site. On Line 3 US Pipe is onsite as pipe deliveries come in to repair the zinc & asphaltic coatings as necessary due to rubbing during transport. Matthews Trenching is continuing to stake & began clearing the permanent & temporary construction easements for Line 3. Matthews Trenching completed the bore under the runway landing lights & the bore at the creek at Station 145+50. Matthews Trenching has installed approximately 1300 LF of 24" waterline from the butterfly valve at Station 100+45 to past Station 113+00. Matthews Trenching is currently installing the waterline in the casing under the creek at Station 145+50 & is working on beginning the installation of the blow off valve & the 11.25-degree fittings.

C.2. Presentation by Jet Stine of OWRB regarding 2019 water quality monitoring. Jet Stine from OWRB presented the Board with a PowerPoint presentation followed by Q&A. Ms. Stine stated the report will be available very soon. Ms. Stine also spoke about the SDOX. BlueInGreen is going to meet Friday, May 15, 2020 at

the site of the SDOX to confirm that it is operating as intended. Chris Milligan, from BlueInGreen, stated in the first couple of years, of installing the SDOX, reports indicated water quality improvements. The Board was reminded this was a pilot project and it has been 10 years since inception. It was discussed to analyze the pros and cons about keeping the SDOX in place.

D.3. Consideration of minutes of the Special Meeting held on February 27, 2020 and the Regular Board Meeting held on Thursday, March 5, 2020. The President entertained to separate the two dates and vote one at a time. Kevin Anders made a motion to approve the Feb. 27, 2020 Special Meeting minutes seconded by Casey Hurt. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

Consideration of minutes of the regular board meeting held on Thursday, March 5, 2020. William Janacek made a motion to approve the minutes as presented seconded by Amanda Nairn. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

The President entertained a 5- minute break at 8:09 PM. Meeting reconvened at 8:15 PM. The President also called roll.

D.4. Consideration of financial statements for operating account for January, February, and March 2020. Jann Knotts explained the Revised Jan. 2020 financials are correct. After much discussion Jann Knotts made a motion seconded by Amanda Nairn to approve the revised Jan. 2020, Feb. 2020, and March 2020 financials. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

D.5. Discussion, consideration and possible vote on temporary financial relief options for member cities and corresponding Resolution. Kyle Arthur stated there are many different scenarios to consider. One scenario is to reduce Fiscal Year 2020 fourth quarter assessment to the member cities by 50%. Discussion was held. Jann Knotts made a motion seconded by Kevin Anders to amend the draft Resolution to strike language up to 50% and change to by 50% and omit all other language following in that sentence. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

D.6. Discussion, consideration, and possible vote allowing General Manger to close and/or consolidate certain bank accounts. Jann Knotts made a motion seconded by William Janacek to give Kyle Arthur authority to close two "Legacy" accounts and deposit monies into Bancfirst operating account. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

D.7. Discussion, consideration, and possible vote to approve Study of Internal Nutrient Loading in Lake Thunderbird under the direction of OWRB. Cost \$22,000.00. This item was Tabled at the March 5, 2020 Regular Scheduled Meeting. Discussion was held. Casey Hurt made a motion seconded by Kevin Anders to move forward with the caveat that the cost be paid from the operating account and not billed back to the three Cities. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

D.8. Discussion, consideration, and possible vote to approve Lake Thunderbird hydrographic survey performed by OWRB. Cost \$44,462.00. This item was Tabled at the March 5, 2020 Regular Scheduled Meeting.

Discussion was held. William Janacek requested, Jet Stine, of OWRB, to email the Board the 2001 study. William Janacek made a motion seconded by Mark Edwards to Table this item for 90 days. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

D.9. Discussion, consideration, and possible vote to approve the FY 20-21 Budget. Discussion was held. Amanda Nairn made a motion seconded by Jann Knotts to approve the budget with one change. The \$245,000.00 allocated for Del City Pipeline replacement engineering/inspection be absorbed and the Budget be reduced by that amount. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

10.D. Consideration of appointment of Kyle Arthur as authorized agent and authorized user for Defined Contribution Retirement Plan. Mark Edwards made a motion seconded by Jann Knotts to appoint Kyle Arthur as authorized agent and authorized user for Defined Benefit Plan. (Not Defined Contribution Retirement Plan) Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

11.D. Consideration and possible vote to approve Memorandum of Agreement and Resolution regarding extension of performance period for Agreement #18AG640021 to prepare for partial title transfer between

COMCD and Bureau of Reclamation. Discussion was held. William Janacek made a motion seconded by Mark Edwards to Table for 30 days. Roll call vote:

Chairman Roger Frech	No
Treasurer Jann Knotts	No
Secretary Kevin Anders	No
Member William Janacek	Yes
Member Amanda Nairn	No
Member Casey Hurt	No
Vice Chairman Mark Edwards	Yes

Motion Failed.

Amanda Nairn made a motion seconded by Jann Knotts to approve Memorandum of Agreement and Resolution as written. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	No
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	No

Motion Passed.

E.12. General Manager's Report.

- Settling into the new position
 - a) Meet and greet with staff the first week
 - b) Tour of facilities
 - c) Lots of conference calls with contractors, partner, and collaborators
 - Alan Swartz to get up-to-speed on the Del City Pipeline Project
 - OWRB to meet and greet and discuss items of mutual interest (WQ monitoring, SDOX and new proposals for bathymetric mapping and internal nutrient loading
 - Call with BlueInGreen company (designers/installers of the SDOX system to discuss site visit scheduled for mid-May
 - Visited with our investment advisor, Robert Lockard, with BancFirst regarding Reserve Fund
 - Connie Guinn with OWRB to discuss newest DWSRF Loan
 - Charles Wadsack for walk-through of budget
 - James Allard with BOR to discuss several items, including an update on title transfer discussion and extension of MOA (on this month's Board agenda)
- Del City Pipeline Project

Project proceeding well
Made two field visits to project location

- Reviewed and Co-signed Special Use Permit, drafted and issued by BOR, for OEC to bury lines on and around equestrian trail near Clear Bay Area
- Two Incidents
 - a) No injuries or lost time
 - b) Bobcat fire-total loss
 - c) Ford F-450 truck got stuck and damaged resulted from pulling free from mud
 - d) Insurance claims filed on both
- Re-institution of monthly safety meetings
 - a) Topic this month: tornado safety, radio use, and COVID-19 precautions and procedures
- Pre-and post-construction meetings for a driveway being poured across Norman line near 84th & Robinson held. Driveway completed correctly.
- Consulted with City of Norman on temporary water use permit expiration. They indicated they did not wish to seek another permit
- Finalized budget for consideration at the May Board meeting. Conveyed preliminary assessments to each city representative.
- Floating wetlands path forward discussion
 - a) Options for with/without OU students help due to COVID related research suspension
 - b) Plants currently being grown and cared for by students in the OU Greenhouse
 - c) Desire to construct and collect one last round of data before the end of the year
 - d) Discussing possible (probable) extension of BOR grant to allow for reimbursable expenses through the end of 2020.
- SDOX path forward discussion
 - a) Year 10 of operation. Gas delivered and unit started on May 1.
 - b) How do we determine end point for pilot evaluation and determination of efficacy?
 - i. Answer from two perspectives: operationally and WQ monitoring
 - ii. To the former, BlueInGreen will be doing a site visit during mid-May to evaluate operation (OWRB to attend as well)
 - iii. OWRB's monitoring the past year and next has been expanded to monitor for more specific parameters that would help evaluate efficacy. Will also plan to do the same in this year's monitoring
- Installation of new server to increase storage space
- One of the four anchors for the boat house broke and has been repaired
- Met with BOR staff (Jeff Tompkins) to discuss fencing needs around several areas, most notably the new bridge on HWY over Little River and the former county staging yard along HWY 9.

- Reviewed the Monthly Trend Report and have discussed some modifications with Dennis
- Started an office recycling program
- Currently evaluating the website and will have some recommendations for future formatting and content
- Evaluating new phone system for the District

E.13. Legal Counsel Report- Review special agenda & had a test run using GoToMeeting.

E.14. New business (any matter not known prior to the meeting and which could not have been reasonably foreseen prior to the posting of the Agenda) Amanda Nairn would like the District to send a formal announcement introducing Kyle Arthur as General Manager.

Mark Edwards made a motion seconded by Casey Hurt to adjourn. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

Regular session ended 10:39 PM

Agenda Item 3.D.

CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT

Balance Sheet
As of April 30, 2020

	Apr 30, 20	Mar 31, 20	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
1023-BANCFIRST #3940 & #0014	2,206,784.27	2,050,886.87	156,087.60
1024-BANCFIRST #2775	2,061.29	2,051.15	0.14
1027-1ST UTD BANK-SRF #7024	19,129.23	10,952.70	8,176.63
1051-BANCFIRST # 8204 (AT MKT)	3,888,455.99	4,162,319.98	-273,863.39
Total Checking/Savings	6,116,430.76	6,226,029.90	-109,599.12
Accounts Receivable			
1900-ASSESSMENTS RECEIVABLE			
1901-DEL CITY	78,443.05	140,197.97	-61,754.92
1902-OPERATIONS AND MAINTENANCE	16,406.25	49,500.63	-33,094.38
1903-POWER	94,849.30	189,698.60	-94,849.30
Total 1901-DEL CITY			
1905-MIDWEST CITY	200,575.90	401,151.80	-200,575.90
1906-OPERATIONS AND MAINTENANCE	66,150.00	132,300.00	-66,150.00
1907-POWER	266,725.90	533,451.80	-266,725.90
Total 1905-MIDWEST CITY			
1909-NORMAN	434,912.10	434,912.10	0.00
1910-OPERATIONS AND MAINTENANCE	97,387.50	97,387.50	0.00
1911-POWER	532,299.60	532,299.60	0.00
Total 1909-NORMAN			
Total 1900-ASSESSMENTS RECEIVABLE	893,874.80	1,255,450.00	-361,575.20
Total Accounts Receivable	893,874.80	1,255,450.00	-361,575.20
Other Current Assets			
1920-(BANCFIRST)-DWSRF ESCROW	8,290.51	57,373.17	-49,082.66
1922-DUE FROM NORMAN-EXCESS H20	9,218.01	9,218.01	0.00
1951-DWSRF REPYMT DUE-CURRENT	33,068.51	40,945.19	-7,876.68
Total Other Current Assets	50,577.03	107,536.37	-56,959.34
Total Current Assets	7,060,862.61	7,589,016.27	-528,153.66
Fixed Assets			
2000-WATER SUPPLY ASSETS			
BUILDING AND STRUCTURES	54,811.23	54,811.23	0.00
DAM AND RESERVOIR	4,660,177.00	4,660,177.00	0.00
EQUIPMENT AND FENCE	31,209.74	31,209.74	0.00
NEW DEL CITY PIPELINE	1,763,706.71	1,415,060.32	368,646.39
PIPELINE	3,402,225.92	3,402,225.92	0.00
PUMPING PLANT	1,546,837.67	1,546,837.67	0.00
Total 2000-WATER SUPPLY ASSETS	11,498,968.27	11,130,321.88	368,646.39
2010-TRANSFERRED FROM BUREC			
OFFICE FURNITURE & FIXTURES	1,326.00	1,326.00	0.00
SHOP TOOLS	853.00	853.00	0.00
Total 2010-TRANSFERRED FROM BUREC	2,179.00	2,179.00	0.00
2020-OTHER PURCHASED ASSETS			
BUILDINGS, STRUCTURES & ROADS	2,060,361.87	2,060,361.87	0.00
OFFICE EQUIPMENT	99,280.89	99,280.89	0.00
PLANT AND DAM EQUIPMENT	5,052,092.56	5,142,767.33	-90,674.77
VEHICLES AND BOATS	734,922.67	734,922.67	0.00
Total 2020-OTHER PURCHASED ASSETS	7,946,657.99	8,037,332.76	-90,674.77
2030-ALLOWANCE FOR DEPRECIATION			
Total Fixed Assets	-9,266,740.03	-9,266,183.41	-556.62
Total Fixed Assets	10,181,065.23	9,903,650.23	277,415.00
Other Assets			
DWSRF REPAYMENTS-NONCURRENT	568,053.77	568,053.77	0.00
Total Other Assets	568,053.77	568,053.77	0.00
TOTAL ASSETS	17,810,001.61	18,060,730.27	-250,718.66

ACCOUNTANT'S NOTES

- Boat dock rent received for the month was \$600.00
- The District received \$4,654.59 from EMC Insurance as reimbursement for damage to its 2019 Ford F150 pickup.
- The District received \$71,100.00 from EMC Insurance for the loss from fire to its Bobcat forestry cutter purchased in 2016. (Purchase price: \$90,674.77; Depreciation: \$34,002.90; Book gain:\$14,428.13).

Del City pipeline costs for the month were \$368,646.39.
 Year to date Del City pipeline costs are \$1,291,765.57 (net of reimbursements)
 Monthly advances on the Del City Pipeline loan were \$346,352.39..
 Year to date Del City pipeline loan advances are \$719,581.31
 Budgeted Del City pipeline costs for FYE "20" is \$300,000.00

Other fixed asset acquisitions during the month: NONE

Year to date other fixed asset acquisitions total \$176,506.24
 Budgeted asset acquisitions and Replacement Reserve Fund additions for FYE "20" is \$442,450.00

The preparer of these statements is not a "public accountant", and they are not intended for third party reliance.

CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT

Balance Sheet
As of April 30, 2020

	Apr 30, 20	Mar 31, 20	\$ Change
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	34,349.03	30,961.17	3,387.86
4000-CURRENT CLAIMS PAYABLE	34,349.03	30,961.17	3,387.86
Total Accounts Payable			
Other Current Liabilities			
4010-PAYROLL DEDUCTIONS	4,864.85	3,273.88	1,590.97
4014-RETIREMENT PLAN PAYABLE	902.84	902.84	0.00
4016-GROUP INSURANCE PAYABLE			
Total 4010-PAYROLL DEDUCTIONS	5,767.69	4,176.72	1,590.97
4017-COMPENSATED ABSENCES	7,292.25	7,292.25	0.00
4019-CONTRACTS-DUE W/1 YEAR			
4019.3-DWSRF CURRENT PYMTS	94,428.05	94,436.68	-8.63
Total 4019-CONTRACTS-DUE W/1 YEAR	94,428.05	94,436.68	-8.63
Total Other Current Liabilities	107,487.99	105,905.65	1,582.34
Total Current Liabilities	141,837.02	136,866.82	4,950.20
Long Term Liabilities			
4020-CONTRACTS PAYABLE			
4055-DWSRF PAYMENTS			
4075-SUBSEQUENT PAYMENTS	520,802.36	567,970.37	-47,168.01
Total 4055-DWSRF PAYMENTS	520,802.36	567,970.37	-47,168.01
4080-NEW DEL CITY PIPELINE LOAN	1,065,933.70	719,581.31	346,352.39
Total 4020-CONTRACTS PAYABLE	1,586,736.06	1,287,551.68	299,184.38
Total Long Term Liabilities	1,586,736.06	1,287,551.68	299,184.38
Total Liabilities	1,728,573.08	1,424,438.50	304,134.58
Equity			
4802-BOR MANDATED MAINTRESERVE	50,000.00	50,000.00	0.00
4803-RESTRICTED-CAP IMPRVEMENTS	400,000.00	400,000.00	0.00
4806.5 UNRESTRICTED SURPLUS			
4807-UNRESTRICTED SURPLUS	14,778,764.46	14,778,764.46	0.00
Total 4806.5 UNRESTRICTED SURPLUS	14,778,764.46	14,778,764.46	0.00
Net Income	852,664.07	1,407,517.31	-554,853.24
Total Equity	16,081,428.53	16,636,281.77	-554,853.24
TOTAL LIABILITIES & EQUITY	17,810,001.61	18,060,720.27	-250,718.66

CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT
Profit & Loss YTD Comparison

April 2020

	Apr 20	Mar 20	Jul '19 - Apr 20
Income			
4900-ASSESSMENTS			
4901-MUNI SHARE, OPERATING COST			313,772.20
4902-DEL CITY	0.00	0.00	802,303.60
4903-MIDWEST CITY	0.00	0.00	869,824.20
4904-NORMAN	0.00	0.00	<u>1,985,900.00</u>
Total 4901-MUNI SHARE, OPERATING COST	0.00	0.00	
4905-MUNI SHARE, POWER			
4906-DEL CITY	0.00	0.00	65,625.00
4907-MIDWEST CITY	0.00	0.00	264,600.00
4908-NORMAN	0.00	0.00	194,775.00
Total 4905-MUNI SHARE, POWER	0.00	0.00	<u>525,000.00</u>
Total 4900-ASSESSMENTS	0.00	0.00	2,510,900.00
4920-OTHER REVENUES			
4921-MISCELLANEOUS RECEIPTS	19,682.62	1,200.00	25,682.62
4922-ASSESSMENT ADJUSTMENTS	-34,983.81	0.00	-16,643.07
4923-BANK INTEREST INCOME	11,850.91	16,297.62	112,222.74
4925-DWSRF INTEREST INCOME	298.00	317.67	3,216.07
4930-SECURITIES VALUE ADJUSTS	-285,624.10	32,176.67	-153,475.03
Total 4920-OTHER REVENUES	-288,776.38	49,991.96	-28,996.67
Total Income	-288,776.38	49,991.96	2,481,903.33
Expense			
5000-PERSONNEL			
5000.1-EMPLOYEES' WAGES	37,147.66	32,541.22	296,814.70
5009-EMPLOYEES' RETIREMENT	1,945.76	851.73	16,795.98
5011-PAYROLL TAXES	3,999.22	2,489.39	23,458.51
5012-TRAINING, EDUCATION&TRAVEL	0.00	0.00	1,847.85
5013-UNIFORM & BOOTS ALLOWANCE	562.26	0.00	1,814.44
5014-EMPLOYEE HEALTH, ETC., INS.	4,098.20	3,851.08	40,896.66
5015-WORKMEN'S COMPENSATION	13,817.00	0.00	13,817.00
5017-SERVICE & SAFETY AWARDS	0.00	0.00	2,725.00
5018-TEMPORARY HELP	1,050.00	1,750.00	14,350.00
5019-SEVERANCE	0.00	0.00	89,133.66
Total 5000-PERSONNEL	62,220.10	41,483.42	501,653.80
5100-MAINTENANCE			
5101-PLANT& DAMI R&M, SUPPLIES	1,151.97	1,153.02	50,664.01
5103-VEHICLE OPS, R&M	1,000.00	1,602.19	20,981.58
5104-BUILDINGS ROADS & GROUNDS	1,689.95	197.84	7,504.84
5106-EQUIPMENT R&M, RENTAL	2,432.70	7,426.71	22,174.75
Total 5100-MAINTENANCE	6,274.62	10,379.76	101,325.18
5200-UTILITIES			
5201-TELEPHONE,PAGING,IT SERVIC	2,046.19	1,897.63	17,534.75
5204-ELECTRICITY	1,907.76	1,237.47	8,346.82
5205-PROPANE	1,224.00	0.00	2,655.00
5206-WASTE REMOVAL	79.74	66.54	618.01
Total 5200-UTILITIES	5,257.69	3,201.64	29,154.58
5300-INSURANCE AND BONDS			
5301-INSURANCE	47,316.00	0.00	48,196.00
Total 5300-INSURANCE AND BONDS	47,316.00	0.00	48,196.00
5400-ADMINISTRATIVE EXPENSE			
5401-OFFICE SUPPLIES, MATERIALS	1,731.31	1,176.91	14,567.22
Total 5400-ADMINISTRATIVE EXPENSE	1,731.31	1,176.91	14,567.22
5500-PROFESSIONAL SERVICES			
5501-LEGAL	1,105.00	1,487.50	9,635.33
5502-ACCOUNTING AND AUDIT	480.00	0.00	22,870.00
5511-WETLAND-SHORELINE STABILIZ	4,740.93	10,954.41	66,403.27
Total 5500-PROFESSIONAL SERVICES	6,325.93	12,441.91	98,908.60
5600-WATER QUALITY SERVICES			
5601-STREAM GAUGING (OWRB)	0.00	0.00	34,284.24
5603-WATER QUALITY MONITORING	45,711.10	0.00	58,108.64
5607-02 TANK RENTAL-SDOX SYSTEM	0.00	0.00	40,316.62
Total 5600-WATER QUALITY SERVICES	45,711.10	0.00	132,709.70
5700-CONTINGENCY	0.00	0.00	0.00
5800-PUMPING POWER	55,024.57	24,752.83	360,618.15
5976-INTEREST EXPENSE-DWSRF	1,656.02	0.00	2,395.24
6000-DEPRECIATION	34,559.52	34,559.52	339,710.79
Total Expense	266,076.86	127,995.99	1,629,239.26
Net Income	-554,853.24	-78,004.03	852,664.07

CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT

Profit & Loss Budget vs. Actual

July 2019 through April 2020

	Jul '19 - Apr 20	Budget	\$ Over Budget
Income			
4900-ASSESSMENTS			
4901-MUNI SHARE, OPERATING COST			
4902-DEL CITY	313,772.20	313,772.20	0.00
4903-MIDWEST CITY	802,303.60	802,303.60	0.00
4904-NORMAN	869,824.20	869,824.20	0.00
Total 4901-MUNI SHARE, OPERATING C...	1,985,900.00	1,985,900.00	0.00
4905-MUNI SHARE, POWER			
4906-DEL CITY	65,625.00	65,625.00	0.00
4907-MIDWEST CITY	264,600.00	264,600.00	0.00
4908-NORMAN	194,775.00	194,775.00	0.00
Total 4905-MUNI SHARE, POWER	525,000.00	525,000.00	0.00
Total 4900-ASSESSMENTS	2,510,900.00	2,510,900.00	0.00
4920-OTHER REVENUES			
4921-MISCELLANEOUS RECEIPTS	25,682.62		
4922-ASSESSMENT ADJUSTMENTS	-16,643.07		
4923-BANK INTEREST INCOME	112,222.74		
4925-DWSRF INTEREST INCOME	3,216.07		
4930-SECURITIES VALUE ADJUSTS	-153,475.03		
Total 4920-OTHER REVENUES	-28,996.67		
Total Income	2,481,903.33	2,510,900.00	-28,996.67
Expense			
5000-PERSONNEL			
5000.1-EMPLOYEES' WAGES	296,814.70	360,000.00	-63,185.30
5009-EMPLOYEES' RETIREMENT	16,795.98	80,833.34	-64,037.36
5010-DIRECTORS' EXPENSES	0.00	15,000.00	-15,000.00
5011-PAYROLL TAXES	23,458.51	27,541.66	-4,083.15
5012-TRAINING, EDUCATION&TRAVEL	1,847.85	14,583.34	-12,735.49
5013-UNIFORM & BOOTS ALLOWANCE	1,814.44	2,500.00	-685.56
5014-EMPLOYEE HEALTH, ETC, INS.	40,896.66	55,000.00	-14,103.34
5015-WORKMEN'S COMPENSATION	13,817.00	17,500.00	-3,683.00
5017-SERVICE & SAFETY AWARDS	2,725.00		
5018-TEMPORARY HELP	14,350.00		
5019-SEVERANCE	89,133.66		
Total 5000-PERSONNEL	501,653.80	572,958.34	-71,304.54
5100-MAINTENANCE			
5101-PLANT& DAM R&M, SUPPLIES	50,664.01	95,833.34	-45,169.33
5103-VEHICLE OPS, R&M	20,981.58	27,083.34	-6,101.76
5104-BUILDINGS ROADS & GROUNDS	7,504.84	16,666.66	-9,161.82
5106-EQUIPMENT R&M, RENTAL	22,174.75	10,000.00	12,174.75
Total 5100-MAINTENANCE	101,325.18	149,583.34	-48,258.16
5200-UTILITIES			
5201-TELEPHONE,PAGING,IT SERVIC	17,534.75	16,250.00	1,284.75
5204-ELECTRICITY	8,346.82	7,083.34	1,263.48
5205-PROPANE	2,655.00	5,000.00	-2,345.00
5206-WASTE REMOVAL	618.01		
Total 5200-UTILITIES	29,154.58	28,333.34	821.24
5300-INSURANCE AND BONDS			
5301-INSURANCE	48,196.00	37,500.00	10,696.00
5305-TREASURER &EMPLOYEE BONDS	0.00	250.00	-250.00
Total 5300-INSURANCE AND BONDS	48,196.00	37,750.00	10,446.00
5400-ADMINISTRATIVE EXPENSE			
5401-OFFICE SUPPLIES, MATERIALS	14,567.22	12,500.00	2,067.22
Total 5400-ADMINISTRATIVE EXPENSE	14,567.22	12,500.00	2,067.22
5500-PROFESSIONAL SERVICES			
5501-LEGAL	9,635.33	50,000.00	-40,364.67
5502-ACCOUNTING AND AUDIT	22,870.00	20,458.34	2,411.66
5503-CONSULTANTS AND ENGINEERS	0.00	33,333.34	-33,333.34
5511-WETLAND-SHORELINE STABILIZ	66,403.27		
5512-DEL CITY LINE REPLACE ENGR	0.00	250,000.00	-250,000.00
Total 5500-PROFESSIONAL SERVICES	98,908.60	353,791.68	-254,883.08
5600-WATER QUALITY SERVICES			
5601-STREAM GAUGING (OWRB)	34,284.24	14,666.66	19,617.58
5603-WATER QUALITY MONITORING	58,108.64	55,000.00	3,108.64
5607-O2 TANK RENTAL-SDOX SYSTEM	40,316.82	61,666.66	-21,349.84
Total 5600-WATER QUALITY SERVICES	132,709.70	131,333.32	1,376.38
5700-CONTINGENCY	0.00		
5800-PUMPING POWER	360,618.15	437,500.00	-76,881.85
5950-ASSET PURCHASES & RESERVES	0.00	368,708.34	-368,708.34
5976-INTEREST EXPENSE-DWSRF	2,395.24		
6000-DEPRECIATION	339,710.79		
Total Expense	1,629,239.26	2,092,458.36	-463,219.10
Net Income	852,664.07	418,441.64	434,222.43

**CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT
BANCFIRST #3940 & # 0014 ACTIVITY**
April 2020

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
1023-BANCFIRST #3940 & #0014							
Payment	4/21/2020		DEL CITY		1902-OPERATIONS AND M...	78,443.05	
Payment	4/21/2020		DEL CITY		1903-POWER	10,329.00	
Payment	4/17/2020		MIDWEST CITY		1906-OPERATIONS AND M...	289,347.95	
Payment	4/17/2020		MIDWEST CITY		1907-POWER	37,243.44	
Deposit	4/27/2020			ins proceeds-bobcatc fire loss	71,100.00		
Deposit	4/14/2020			insurance proceeds 2019 For...	4,654.49		
Deposit	4/20/2020			boat cook rent	680.21		
Deposit	4/30/2020			Deposit-ok to here	800.00		
Check	4/1/2020			SWEEP CHARGE	-418.30		
Deposit	4/1/2020			SWEEP CHARGE	402,619.27		
Transfer	4/3/2020			402,619.27	749,301.66		
Bill Pmt-Check	4/7/2020			NET PAYROLL	-346,352.39		
Bill Pmt-Check	4/7/2020			BANCIFIRST TAX COMMISSION	-333.48		
Bill Pmt-Check	4/7/2020			BANCIFIRST TAX COMMISSION	200,900.35		
Bill Pmt-Check	4/9/2020	19610	PHILADELPHIA INSURANCE COS.	PHILADELPHIA INSURANCE COS.	-8,752.81		
Bill Pmt-Check	4/9/2020	19612	Trial Equipment and Rental, LLC	TRIAL EQUIPMENT AND RENTAL, LLC	-1,328.00		
Bill Pmt-Check	4/9/2020	19613	LOWE'S HOME CENTERS, INC.	LOWE'S HOME CENTERS, INC.	-79.74		
Bill Pmt-Check	4/9/2020	19614	PALACE AUTO SUPPLY	PALACE AUTO SUPPLY	-2,751.00		
Bill Pmt-Check	4/9/2020	19615	LOCKE SUPPLY	LOCKE SUPPLY	-80.35		
Bill Pmt-Check	4/1/2020	19616	O.G. & E.	O.G. & E.	-228.08		
Bill Pmt-Check	4/3/2020	19617	NEAL ENGLEMAN	NEAL ENGLEMAN	-31.25		
Bill Pmt-Check	4/3/2020	19618	Mathews Trenching	Mathews Trenching	-350.00		
Bill Pmt-Check	4/3/2020	19619	CHARLES E. WADSACK	CHARLES E. WADSACK	-346,352.39		
Bill Pmt-Check	4/9/2020	19620	OKLAHOMA MUNI RETIREMENT FUND	OKLAHOMA MUNI RETIREMENT FUND	-4,721.14		
Bill Pmt-Check	4/9/2020	19621	OKLA EMPLOYMENT SEC. COMM.	OKLA EMPLOYMENT SEC. COMM.	-937.50		
Bill Pmt-Check	4/9/2020	19622	GWN Marketing, Inc.	GWN Marketing, Inc.	-333,513.33		
Bill Pmt-Check	4/9/2020	19623	Dobson Technologies	Dobson Technologies	328,529.73		
Bill Pmt-Check	4/6/2020	19625	Alan Plummer Associates, Inc.	ALAN PLUMMER ASSOCIATES, INC.	-4,893.60		
Bill Pmt-Check	4/6/2020	19626	Alan Plummer Associates, Inc.	ALAN PLUMMER ASSOCIATES, INC.	-937.50		
Bill Pmt-Check	4/6/2020	19627	Total Equipment and Rental, LLC	TOTAL EQUIPMENT AND RENTAL, LLC	-322,298.80		
Bill Pmt-Check	4/6/2020	19628	INTERSTATE ALL BATTERY CENTER	INTERSTATE ALL BATTERY CENTER	-2,197.10		
Bill Pmt-Check	4/6/2020	19629	TRANSCRIPT PRESS, LLC	TRANSCRIPT PRESS, LLC	-39.90		
Bill Pmt-Check	4/6/2020	19630	OKLA STATE EDUCATION ENPL GROU...	OKLA STATE EDUCATION ENPL GROU...	-1,300.33		
Bill Pmt-Check	4/6/2020	19631	ACE HARDWARE EAST	ACE HARDWARE EAST	-3,965.14		
Bill Pmt-Check	4/6/2020	19632	Compassionate Care	COMPASSIONATE CARE	-52.20		
Bill Pmt-Check	4/6/2020	19633	Neal Engleman	NEAL ENGLEMAN	301,433.13		
Bill Pmt-Check	4/6/2020	19634	Neal Engleman	NEAL ENGLEMAN	266,233.13		
Bill Pmt-Check	4/15/2020	19635	Dennis Yarbno	DENNIS YARBNO	-5,200.00		
Bill Pmt-Check	4/15/2020	19636	AT&T	AT&T	-283.82		
Bill Pmt-Check	4/15/2020	19637	Texas Life Insurance Company	TEXAS LIFE INSURANCE COMPANY	-27.28		
Bill Pmt-Check	4/15/2020	19638	GableGowals	GABLEGOWALS	-1,105.00		
Bill Pmt-Check	4/15/2020	19639	R. K. Black, Inc.	R. K. BLACK, INC.	-66.67		
Bill Pmt-Check	4/15/2020	19640	John Deere Financial	JOHN DEERE FINANCIAL	284,720.36		
Bill Pmt-Check	4/15/2020	19641	American Fidelity Assurance	AMERICAN FIDELITY ASSURANCE	-493.82		
Bill Pmt-Check	4/15/2020	19642	Rush Propane	RUSH PROPANE	-1,274.00		
Bill Pmt-Check	4/15/2020	19643	OEC Fiber	OEC FIBER	282,058.98		
Bill Pmt-Check	4/15/2020	19644	Bio x design	BIO X DESIGN	290,458.98		
Bill Pmt-Check	4/15/2020	19645	University Of Oklahoma Norman Campus	UNIVERSITY OF OKLAHOMA NORMAN CAMPUS	287,734.50		
Bill Pmt-Check	4/15/2020	19646	Cardmember Service	CARDMEMBER SERVICE	285,496.74		
Bill Pmt-Check	4/17/2020	19647	NEAL ENGLEMAN	NEAL ENGLEMAN	285,146.74		
Bill Pmt-Check	4/21/2020	19648	Collision Works	COLLISION WORKS	279,329.24		
Bill Pmt-Check	4/1/2020	19649	DCM Internet	DCM INTERNET	285,146.74		
Bill Pmt-Check	4/24/2020	19650	AT & T MOBILITY	AT & T MOBILITY	276,607.57		
Bill Pmt-Check	4/24/2020	19651	OEC	OEC	-574.67		
Bill Pmt-Check	4/24/2020	19652	OKLAHOMA WATER RESOURCES BOARD	OKLAHOMA WATER RESOURCES BOARD	-12,174.21		
Bill Pmt-Check	4/27/2020	19654	Plumber Services	PLUMBER SERVICES	266,433.96		
Bill Pmt-Check	4/27/2020	19655	O.G. & E.	O.G. & E.	265,394.53		
Bill Pmt-Check	4/28/2020	19656	EMC Insurance	EMC INSURANCE	234,355.53		
Bill Pmt-Check	4/28/2020	19657	R.K. Black, Inc.	R. K. BLACK, INC.	189,774.53		
Bill Pmt-Check	4/28/2020	19658	OKLAHOMA WATER RESOURCES BOARD	OKLAHOMA WATER RESOURCES BOARD	189,624.49		
Bill Pmt-Check	4/28/2020	19659	OKLAHOMA WATER RESOURCES BOARD	OKLAHOMA WATER RESOURCES BOARD	159,488.44		
Bill Pmt-Check	4/28/2020	19660	OKLAHOMA WATER RESOURCES BOARD	OKLAHOMA WATER RESOURCES BOARD	156,087.50		
TOTAL							156,087.50

**CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT
"SRF" BANK ACTIVITY**
April 2020

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
1024-BANCFIRST #2775							
Deposit	4/6/2020				-SPLIT-	2,176.08	
Deposit	4/17/2020			Deposit	-SPLIT-	5,998.60	
Deposit	4/17/2020			Deposit-ok to here	4923-BANK INTEREST INC...	1.85	
TOTAL							8,176.53
1023-BANCFIRST #3940 & #0014							
TOTAL							156,087.50

**CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT
BANCIFIRST # 2775 ACTIVITY**
April 2020

Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
1024-BANCFIRST #2775							
Deposit	4/16/2020			Deposit-ok to here	4923-BANK INTEREST INC...	0.14	
TOTAL							0.14

Agenda Item 5.E.

Manager's Report – June 2020

- Partial Title Transfer
 - Meeting with BOR for orientation to process and status
 - Visited with Casey to better understand past accomplishments and thoughts on path forward
 - Received information for a scope of work and RFP
 - Met with member city's attorney, along with COMCD counsel, to discuss partial title transfer: intent, history, current status and helping inform any questions they would like answered
 - Visited with Steven Jolly from Arbuckle MCD as well

- SDOX
 - BlueInGreen and the OWRB make a site visit to the unit on May 18th
 - After assessing some of the physical and operational conditions, steps were implemented to increase effectiveness
 - Monday evening, received call about discharge line surfacing
 - Unit shut-off and is currently non-operational
 - Further discussions amongst the staff and team led to the conclusion that the current unit is incapable of achieving originally designed and desired performance
 - Exploring possible third-party contractors to evaluate current system as well as new technologies that have become available since this unit was installed
 - Buoys installed near the shore where some of the discharge line is exposed
 - Security camera pointed toward the area to monitor remotely

- Floating Wetlands
 - Approval received for OU graduate student to work on project; he began on Thursday, May 28th
 - All wetland units have been pulled from the water and are now on the shore
 - Power washing, reconstructions and modification and plantings will occur over the next two weeks
 - Goal is to have them back in the water by June 15th

- Bobcat
 - Weather/rain has delayed removal efforts. However, plan is to pull to high spot and have salvager pull from there. Plan is to have that done by June 8th.
- Met with the City of Norman
 - Discussed: indirect potable reuse pilot project, temporary water supply, partial title transfer
- Check valve number 3 on one of Norman's lines was malfunctioning and has been repaired
- Materials have been procured for the fencing project along HWY 9 mentioned previously; BOR will be providing funds to cover most of the material
- Drafted website modifications outline and discussed with web designer
 - Draft outline is in packet
- Visited with Rob Lockard of LPL Financial Services
 - Switching over our investment account to LPL and updating authorized individuals
 - Discussed utilizing annual earnings to fund operational account. He said that could be done.

- OHP will be adding a third boat to the boathouse. They were paying for three slips already. They will pay for the lift.
- Larger dumpster procured. More space and critter-proof.
- Plan to install guttering on front of office building to mitigate erosion and help avoid any foundational issues
- Approached by Drs. Bob Nairn and Bob Knox of the OU School of Civil Engineering and Environmental Science about hosting a Capstone project here.
 - We discussed several ideas, but are leaning toward an evaluation of the existing water quality dataset generated by OWRB over the last 20 years
 - Work would be performed in the spring semester of 2021
 - This idea provides flexibility should off-campus research activities be suspended with any reemergence of COVID-19
- Received bathymetric and sediment survey from BOR
 - They are double-checking the vertical control used in the report to ensure the results are accurate. Hope to have this done with a couple of months.
 - Requested that BOR present this, including integration into an updated yield model, to both the Board and to the cities
- Interview with Travis Boone on Friday, June 8th to possibly replace Dennis Yarbrow in mid-July
- Working on upfitting the Board Room for virtual meetings
 - Like will require new dedicated laptop and camera mounted above television